GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

PUBLIC SERVICES – Transport Department - State and Subordinate Services – Transfers and postings of employees of Transport Department – Guidelines – Issued.

TRANSPORT, ROADS & BUILDINGS (Tr-1) DEPARTMENT

G.O.MS.No. 46 Dated: 07-08-2015
Read the following:-

1. G.O.Ms.No.147, TR&B (Tr.I) Department, dated 12-06-2007
2. G.O.Ms.No.57, Finance (HR.I) Department, dated: 18-05-2015
3. G.O.Ms.No.58,Finance (HR.I) Department,dated:23-05-2015
4. G.O.Ms.No.59,Finance (HR.I) Department,dated:25-05-2015
5. From the Transport Commissioner, A.P., Hyderabad, Letter No.2599/C3/2015, dated: 26-05-2015 & 30-06-2015.

O R D E R:

Orders have been issued in the G.O 1st read above, issuing guidelines for transfers and postings in Transport Department.

2. In the G.O. 2nd read above, the Finance (HR-I) Department issued orders relaxing the ban on transfers subject to certain conditions laid down therein. In para 4 of the said G.O., it was mentioned that revenue earning departments like Transport Department will issue separate orders in consultation with the Finance Department with separate time schedule and instructions applicable for the employees of these departments.

3. In the letter 5th read above, the Transport Commissioner, Andhra Pradesh, Hyderabad has submitted proposals for issue of guidelines on transfers in respect of the Transport Department. Government after careful examination of the proposals submitted by the Transport Commissioner, hereby order for the issue of guidelines relating to the Transport Department. The competent authorities in the Transport Department are authorized to exercise the powers to effect the transfers and postings of Government employees of their Department duly following the guidelines for transfers indicated in the annexure to this order.

4. The relaxation of ban is valid for the period from **17-08-2015 to 26-08-2015.**

5. The Transport Commissioner, Andhra Pradesh, Hyderabad is requested to take immediate necessary action accordingly.

6. This order issues with the concurrence of the Finance (W&M) Department vide their U.O.No.9067/69/A2/HR-I/15, dated 06-07-2015

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

AJEYA KALLAM
SPECIAL CHIEF SECRETARY TO GOVERNMENT (REVENUE) &
SPECIAL CHIEF SECRETARY TO GOVERNMENT (TR&B) I/c

To
The Transport Commissioner, A.P., Hyderabad
Copy to
Finance (HR-I) Department.
P.S to Principal Secretary to Chief Minister.
P.S to Minister (TR&B)
The Pay & Accounts Officer, A.P., Hyderabad.
SF/SC

//FORWARDED::BYORDER//

SECTION OFFICER

Annexure to G.O.MS.No. 46, dated:07.08.2015

TRANSPORT DEPARTMENT
GUIDELINES ON TRANSFERS AND POSTINGS

1. All transfers other than the transfers for administrative reasons shall be done by counseling. All the employees seeking transfer will be asked for three preferences and accommodated as far as possible. When more than one employee opts a particular place, preference shall be given to the individual with higher performance rank in respect of executive officers (Regional Transport Officers/Deputy Transport Commissioners) and in respect of Motor Vehicle Inspectors, Assistant Motor Vehicle Inspectors, Ministerial staff (Junior Assistants/Senior Assistants /Administrative Officers) to the senior most employee, subject to the executive officer / ministerial staff not having charges pending against him.

The performance indicators for the executive officers shall be as follows:

DEPUTY TRANSPORT COMMISSIONERS / REGIONAL TRANSPORT OFFICERS:

1. Enforcement achievement in the district - 70 marks
2. Road Safety activities - 20 marks
3. Overall rating by the Transport Commissioner - 10 marks

2. The employees who are retiring on or before 30-06-2016 shall not be transferred. The standing instructions on the transfers of Office Bearers of recognized employees unions as issued in Circular Memo No.26135/Ser. Welfare/2002-1 of G.A. (Services) Department, dated: 19-06-2002 shall be followed scrupulously.

3. No person shall be transferred before completion of two years and no person shall be retained beyond 5 years. While effecting the transfers the competent authority shall give priority as given below:

    a) Longest standing employee downwards
    b) Employees with outstanding record on request
    c) Husband and Wife cases
    d) Medical grounds for the diseases (either self or spouse or dependant children) of Cancer, Heart Operations, Neurosurgery, Bone TB, Kidney Transplantation to places where such facilities are available.

4. Transfers have to be made from focal to non-focal and non-focal to focal. Transfers from focal to focal and non-focal to non-focal shall not be made (except in case of individuals with bad track record).

5. The provisions of G.O.Ms.No.610, General Administration (SPF-E) Department, dated 30-12-1985 will be strictly adhered to and the ratios prescribed maintained.

6. Employees holding posts at the 2nd level gazetted and higher levels shall not be posted to the native districts and 1st level gazetted shall not be posted to the native revenue division subject to existing instructions on employees retiring shortly, if any.

7. Employees shall invariably be transferred from their existing location on promotion, unless no such posts exist at a different location.

8. All the transfers effected by following the procedure where employees indicated preference for stations shall be treated as request transfers for the purpose of sanction of TTA and other transfer benefits.

9. The competent authority shall be personally responsible for compliance to the guidelines prescribed above and any deviations shall be viewed seriously.

10. Officers/staff who have not improved their performance, with reference to the individual targets/work given to the Officers/Staff within three months from the date of notice given by the Transport Commissioner can be transferred at any time.

AJEYA KALLAM
SPECIAL CHIEF SECRETARY TO GOVERNMENT (REVENUE) &
SPECIAL CHIEF SECRETARY TO GOVERNMENT (TR&B) I/c